

Name & Address of Hire Group: (church/school/club/company/organisation)

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Purpose: church family camp, school camp, craft group, sports team etc.....

Period of Stay: From.../.../11am/pm to.../.../11am/pm
Catering First meal - Breakfast/Lunch/Dinner Last meal - Breakfast/Lunch/Dinner

Anticipated numbers (...male, female, couples - total).....
Final numbers by phone/fax/email 10 days prior to arrival (incl. any special dietary req.)

Cost (Daily rate) \$65.00 per adult (high school and above) \$55.00 per child (middle school)
\$45.00 per child (primary school) No cost for pre-schoolers Total \$.....
(or by special quote)

Booking fee/ deposit \$200.00. Balance to be paid before leaving camp or by prior arrangement
Extra campers/day visitors and breakages will be paid for before leaving camp

Contact person:
Name.....Day Phone.....A/H.....

Fax..... Email.....

Application

- I apply on behalf of the above group and state that we will adhere to the conditions stated in the attached Important Information document.
I accept full responsibility for the Group (incl. day visitors) and ensure payment for any loss or damage caused by the group
I understand that the management of Boulder Creek Holiday Centre has the right to cancel any application if the facility is not being used for the agreed purpose.
Boulder Creek Holiday Centre and its staff accept no liability or responsibility for any loss or damage to campers or day visitors' property, or injury of or to any person and I shall be responsibility to ensure that all persons in the Group and their guests and visitors are aware of this Disclaimer.

Details of group insurer.....Public Liability \$.....

Signed:..... Position held..... Dated: __/__/__

Please return one form with deposit to Boulder Creek Holiday Centre and keep a copy for your records.

Cancellation – Deposit refund will only be given for cancellation made 90 days in advance of the arrival date. Should a new booking be secured the deposit would transfer to the new timeslot. In the event of a cancellation by the campsite the hirer will be entitled to a full refund.

Payment Options
Preferred: EFT to
Boulder Creek Holiday Centre
BSB 034 127 A/c 204348
Cheques accepted



Boulder Creek Holiday Centre
at Mothar Mountain Rock Pools
281 Hill Road MS 2209
GYMPIE Qld 4570
Phone 07 5483 5175; 07 5483 5221
Fax 07 5483 5375 Mob 04 3883 5221
Email info@bouldercreek.com.au
Web www.bouldercreek.com.au

IMPORTANT INFORMATION

It is the responsibility of each group leader to ensure that campers understand Boulder Creek Holiday Centre rules and procedures. Each group must have a competent leader in charge to liaise with camp staff. Boulder Creek Holiday Centre recommends a ratio of one leader to ten campers. As detailed below the group leader is responsible for camper supervision, safety and first aid.

DAILY DUTIES: Camp is to be maintained in a clean condition by the campers. Campers may be required to set tables for some meal. For safety reasons, Camp Staff will attend to the washing and drying of dishes but campers are to take their own dishes to the dish washing area, wipe down tables, and tidy chairs after the meal.

DRINKING WATER: Purified drinking water is available from all taps (except garden taps/hoses).

WHAT TO BRING: Sleeping bag (or fitted sheet with top sheet & blankets), pillow, towel, toiletries, hat, sunscreen, personal needs, insect repellent and torch. A limited number of pillows and blankets are available at additional cost.

ARRIVAL/DEPARTURE : It is the responsibility of the group leaders to assemble the campers as soon as practicable after arrival so that Camp Staff can introduce themselves and give some housekeeping information. Unless special arrangements are made, campers must not enter the camp prior to the allocated time and must not overstay the allocated departure time as staff has the responsibility to clean and prepare rooms.

EMERGENCY PROCEDURES: Notices are posted throughout the camp and campers should make themselves familiar with the arrangements.

* **Fire Fighting Equipment** Extinguishers, fire hoses and smoke detectors are vital and are located around the site. These must not be tampered with or removed.

* **Fires:** No fire or BBQ may be lit on the property without the consent of Camp Staff. Fire restriction notices and Total Fire Ban Days must be strictly observed.

FIRST AID: First aid is the responsibility of campers. Campers must provide their own first aid equipment and trained staff. It is the responsibility of the leader to be aware of illness/injury incidents and update camp register. Some first aid equipment and extra assistance available from trained staff.

PROPERTY:

* **Damage and loss** - All breakages and losses to **Boulder Creek Holiday Centre** property or equipment are to be reported to Camp Staff and the cost of replacement will be charged and paid for before leaving camp. **Boulder Creek Holiday Centre** takes no responsibility for the loss or damage to personal property. Campers are only permitted to access the buildings to which they have been allocated. Out of bounds signs must be adhered to.

* **Parking:** All vehicle parking is strictly at the owner's risk and only in designated car parks. Speed restrictions apply.

* **The environment:** **Boulder Creek Holiday Centre** is part of a sanctuary for flora and fauna. National Park rules apply. No camper is permitted to bring firearms, animals or pets (unless it is part of an agreed program) onto the property or to disturb the natural environment. Garbage and recyclable materials are to be placed in designated areas.

* **Smoke free environment:** All buildings are designated smoke free zones.

* **Alcohol/Drugs:** Boulder Creek Holiday Centre is an alcohol and drug (non-prescription) free zone

TELEPHONE

***Emergency calls:** Camp Staff is to be informed of any emergency and will contact the relevant emergency service.

***Private calls:** Messages will be taken for any incoming calls. Some mobile phone reception in this area is poor. School aged campers are asked not to bring mobile phones (unless other arrangements are made by the camp leader). Use of camp phone by arrangement.

PROGRAMS: For safety and insurance reasons it is necessary that activities are discussed with staff and **Boulder Creek Holiday Centre** staff reserves the right to withdraw equipment or access to activities should the camper group not provide suitable safety procedures. The group leader is responsible for identifying safety issues associated with self-lead off-site excursions and taking the necessary precautions.

GROUP LEADER The group leaders must ensure

- that campers under 18 years of age have appropriate parent/guardian consent to attend the camp,
- that health/medical records are known and that Camp Staff is advised of allergies and/or food intolerances,
- that the campsite's illness and injury register is filled out for all such incidents,
- that names of campers and visitors are provided for insurance records.

It is the responsibility of the group leader to inform all day visiting members of the group of the campsite's safety briefing and other important information.

TERMINATING THE OCCUPANCY Boulder Creek Holiday Centre Camp Staff is empowered to take action as deemed necessary for the proper conduct of the camp and terminate the occupancy in extreme situations.

MINIMUM NUMBERS A minimum number charge exists for the hire of the camp. Please refer to the camp booking agreement.

BEHAVIOUR Care and common sense should be taken when in the camp buildings. Group leaders are asked to remind campers to respect each other, other's personal property, and the environment. All noise should commence after 7.30am and cease by 10.00pm and lights out at 10.30pm, unless otherwise agreed.

Food and drink may only be consumed in the dining room, BBQ area, recreational hall, or out of doors. No food to be taken into bedrooms or carpeted areas. For health reasons leaders are to make prior arrangement about any additional food or drinks being brought onto the property. If permission is granted it is to be stored in a fridge in the games area.

The staff at Boulder Creek Holiday Centre takes pride in presenting the facilities and grounds in an aesthetic, clean, safe and hygienic manner and we welcome your feedback for further improvements in facilities and service. A feedback sheet is available for comments.